



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V  
**SANGAY NG MGA PAARALAN NG LUNGSOD NAGA**

January 10, 2024

DIVISION MEMORANDUM  
No. 15, s. 2024

**SUBMISSION OF SCHOLARS RE-ENTRY ACTION PLAN  
AND SCHOLARSHIP REPORT**

To: Assistant Schools Division Superintendent  
Chiefs of the Functional Divisions  
CID and SGOD Personnel, OSDS Unit Heads and Personnel  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to Regional Memorandum No. 000028 s. 2024 re: Submission of Scholarship and Re-Entry Action Plan Report this Office enjoins all SDO Naga Teaching and Teaching related personnel who availed of scholarship programs sponsored by DepEd from CY 2021-2023 to submit a signed scanned copy of their Scholarship and Re-Entry Action Plan (REAP) Report (PDF format) on or before January 26, 2024 through [sdonaga.hrd@deped.gov.ph](mailto:sdonaga.hrd@deped.gov.ph). The format file name should be **Surname, First name, School, Scholarship Program**.
2. The scholarship and ReAP Report Form can be accessed thru this link [tinyurl.com/REAPFORMNAGA](https://tinyurl.com/REAPFORMNAGA).
3. For information, guidance, and compliance.

**SUSAN S. COLLANO CESO V**  
Schools Division Superintendent

